



# REALTOR SAFETY

Don't Be a Victim!  
Recognizing Risky Situations for REALTORS and Clients

Course Approval Number:  
#E0856  
3 Hours of CE Electives

•SAFETY at the office



### Instructor – Eva J. Steinwald:

- Owner and founder of The Steinwald Group and Idaho Martial Arts.
- Active Licensed Realtor in the Treasure Valley since 1998
- Certified Martial Arts and Self Defense/Safety Instructor
- Third Degree Washin Ryu Black Belt & member of AWSDA

### Brief overview of course topics:

- Safety at the Office
- Protect yourself with smart marketing material
- Safety with Clients
- Fight or Flight?
- 10 Second Rule
- Safety at open houses or onsite
- Safety at Home
- Protect your personal and electronic data
- Social Networking safety.

Each participant will receive a REALTOR Safety Card.

•SAFETY with Clients



•SAFETY at Home



The Steinwald Group  
Your Real Estate Safety Resource  
208.863.3673  
[www.TheSteinwaldGroup.com](http://www.TheSteinwaldGroup.com)

Knowledge awareness empowerment

## **Refund Policy**

1. 100% refund issued if Student provides a written withdrawal from course via email or fax prior to three days of schedule course.
2. 50% refund issued if Student provides a written withdrawal from course via email or fax within three days of schedule course.
3. No refund issued if Student provides a written withdrawal from course via email or fax on the day of the schedules course. Course can be retaken on another scheduled day at no extra charge.

## **Cancellation Policy**

1. If scheduled course is cancelled, the Provider will issue a 100% refund.
2. The Provider will issue a written refund check.
3. The Student will receive a phone call and email from the Provider notifying of the cancellation with a request to confirm receipt of message or email.
4. If no confirmation of cancellation receipt has been received by the Provider within one business day, the Provider will repeat # 3 and send a letter through the USPS.

## **Confidentiality and Security for end-of-course exams and answer keys.**

1. All required course exams and answer keys will be held in written format and on CD's in a secure lockable drawer at the office of the Provider.
2. Access to the secure lockable drawer limited to the Course Provider/Instructor.

## **Procedure on how to monitor and ensure 100% attendance**

1. The IREC Attendance Policy will be displayed and explained at the beginning of the course.
2. The Student has to sign in and provide picture ID in person at the beginning of the course.
3. The Student will have a name label displayed at their seat, to ensure that the Student returns after the break/lunch.
4. The Provider will issue the Course Completion Certificate at the end of the course to the Student in person.